

Session 5: Module 7 - Pseudo Certs	
SCRIPT	
Description	Text
1. Introduction	Welcome to Session 5 Module 7
2. Start	Pseudo Certs
3. PC	A pseudo cert is created by the system due to changes in the participant's WIC category or assigned risk factors during their current certification period.
	It is a modification made to the display of the certification dates in both the Risk Factor/High Risk and the Certification History tabs.
4. <pc>	So when is a pseudo cert created?
	One way is when a change is made to the WIC Category during a certification period.
	We learned in Session 1 that an infant is changed to a child the night before their first birthday during the End-of-Day processes.
	Let's look at Delilah. Her birth date is 10/05/2009.
	Her certification started on 11/09/2009 and ended on 10/05/2010 or her first birthday.
	So, the system should have created a pseudo cert on 10/04/2010, the night before her first birthday, when her WIC Category was changed from Infant to Child.
5. <pc1>	Go ahead and open her folder and we'll take a look.
	<no script>
6. <pc2>	Pseudo certs display where certification dates are displayed in the Participant Folder...
	...in the Risk Factors tab and the Certification History tab.
	Click on the Risk Factors tab and we'll start there.
7. <pc3>	Prior to creation of the pseudo cert by the system, the certification dates were displayed as one record.
8. <pc4>	Once the pseudo cert is created, the certification period displays in two separate segments.
	The first segment displays the Cert Start Date up to the date of the pseudo cert on 10/04/2010...
	...along with risk factor 701, which was assigned at the certification, and is only applicable for infants.
	The second segment begins with the date of the pseudo cert and ends with the Cert End Date.

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9. <pc5>	The Cert Start Date and End Date continue to display but are separated by the date of the pseudo cert.
	Notice that in the first segment of the certification period, Delilah was an infant.
	In the second segment, she's a child.
	Also, the second segment of the pseudo cert no longer displays risk factor 701, since it cannot be assigned to a child.
	Now let's take a look at how a pseudo cert displays in the Certification History tab. Click on the Certification History Tab.
10. <pc6>	We are going to review this tab in detail in Session 6.
	So for now, just notice that it displays certification dates and the WIC Category.
	Did you also notice that the records are displayed in the inverse order of how they displayed in the Risk Factors tab?
	In the Certification History tab, the first segment displays BELOW the second segment of the certification period.
	Again, the Cert Start Date and Cert End Date both display as does the date of the pseudo cert.
11. PC2	A pseudo cert is also created when you change a breastfeeding woman's category to Non-breastfeeding.
	If you remember from Session 4, you can only change a woman's WIC category from Breastfeeding to Non-Breastfeeding as long as her infant is less than 6 months old.
	This is the only time a pseudo cert will display a change in the original Cert End Date since it must be changed from the infant's one year birth date to their 6 month birth date.
12. <pc7>	Today's date is 10/22/2010.
	Daisy is a breastfeeding mom whose infant is almost 5 months old.
	Her Cert Start Date is 6/14/2010 and her current Cert End Date is 05/25/2011.
	We are going to create a pseudo cert for Daisy by changing her WIC Category from Breastfeeding to Non-Breastfeeding.
	Go ahead and open her folder.
13. <pc7A>	Click on the Risk Factor tab so that we can take a quick look at it before we change Daisy's category.

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14. <pc7B>	Click No since we haven't made any changes to Demographics.
15. <pc7C>	Her current certification period is listed at the bottom and expanded to display the risk factors assigned.
	Her cert period is 6/14/2010 - 05/25/2011.
	OK. Let's go back to Demographics. Click on the tab.
16. <pc8>	Go ahead and change Daisy from Breastfeeding to Non-Breastfeeding.
17. <pc9>	<no script>
18. <pc10>	Now let's click on the Risk Factors tab.
19. <pc11>	Click Yes since we want to save the change we made in Demographics.
20. <pc12>	By changing Daisy's WIC Category, a pseudo cert was created today, 10/22/2010.
	Let's click on the + next to the 6/14/2010 - 10/22/2010 record to expand it.
21. <pc13>	The Cert Start Date is still 6/14/2010 but the Cert End Date has been adjusted to be her infant's 6-month birth date since that is the end of her eligibility as a Non-Breastfeeding woman.
	Click on the Certification History tab so that we can take a look at it too.
22. <pc14>	Again, in the Certification History tab, the pseudo cert segments display in the inverse order with the second segment of the pseudo cert displayed at the top and the original Cert Start Date displayed below.
23. PC4	Pseudo certs are also created in response to a change in risk factor assignment or high risk status resulting from:
	the addition or removal of risk factors by the CPA via the Assign Risk Factors screen in the Participant Folder or
	Input of anthropometric or hematological measures which cause the system to automatically re-assess the currently assigned risk factors or high risk status.
	A couple of examples of these are: a follow-up on a pregnant woman's weight status at an additional education contact or a re-check of a child's hemoglobin at a high-risk follow-up.

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24. <pc15>	We are going to check Daphne's weight at an additional education contact.
	Go ahead and open her folder.
25. <pc16>	<no script>
26. <pc17>	Let's take a look at her current certification record and risk factors.
	Click on Daphne's Risk Factors tab.
27. <pc18>	According to Daphne's certification record, she is currently certified as Pregnant from 8/19/2010 - 03/02/2011.
	Click on the HT/WT/Blood tab.
28. <pc19>	Click the Add button.
29. <pc20>	We are going to quickly enter a new measurement.
30. <pc21>	<no script>
31. <pc22>	<no script>
32. <pc23>	<no script>
33. <pc24>	<no script>
34. <pc25>	<no script>
35. <pc26>	Click the OK button.
36. <pc27>	Daphne's weight at her cert appointment was 189 pounds.
	Since then, she has been really ill and instead of gaining any weight, she has lost half a pound.
	Click on the Growth Grids... button so that we can take a look at her weight chart.
37. <pc28>	We can see that her weight gain was within the recommended range and has now fallen below.
	Click the X in the top right corner to exit.
38. <pc29>	We know that the system reassesses and re-analyzes risk factors whenever changes are made to the Participant Folder that can affect the risk factors that are currently assigned.
	Let's see what happens when we click on the Risk Factors tab.
39. <pc30>	We can see that the system has created a pseudo cert.
	Click the + (plus) next to the first segment of the certification period to display the originally assigned risk factors.
40. <pc30A>	Now we can see that the system has also added Risk Factor 131 - Low Maternal Weight Gain.

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41. PC5	So we saw that pseudo certs change how a certification period displays by dividing it into two separate segments based on the date the pseudo cert was created.
	We also saw that it displays changes in the WIC Category.
	And, that risk factors are added or removed and changes made to the high risk assignment, which is easily recognized by the yellow tab indicator being added or removed.
42. PC6	When a pseudo cert is created, the participant's priority is maintained unless a risk factor is added that increases their priority.
	The system will always keep the highest priority appropriate for the participant based on any of the risk factors assigned during their current certification period.
	By maintaining the highest priority, a pseudo cert does not alter a participant's eligibility for the WIC program.
43. Questions	Do you have any questions about what we just reviewed? If so, please submit them via the M-SPIRIT Questions forum on the Montana WIC website.